



BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

Councillor C Atkins
Councillor T Brown
Councillor J Chatterley
Councillor P Downing
Councillor D Franks
Councillor J Mingay (Chair)
Councillor M Riaz

A meeting of **Service Delivery Policy and Challenge Group** will be held at **Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK41 7NR on Thursday, 16 June 2016** starting at **10.00 am**.

Karen Daniels
Service Assurance Manager

A G E N D A

| Item | Subject | Lead | Purpose of Discussion |
|------|---|-------|---|
| 1. | Apologies | | |
| 2. | Election of Vice Chair 2016/17 | Chair | |
| 3. | Declarations of Disclosable Pecuniary and Other Interests | Chair | Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct. (see note below). |
| 4. | Communications | | |
| 5. | Minutes | Chair | *To confirm the minutes of the meeting held on 10 March 2016 (Pages 1 - 6) |
| 6. | Review Terms of Reference | Chair | * To consider Terms of Reference (Pages 7 - 10) |

| Item | Subject | Lead | Purpose of Discussion |
|-------------|---|-------------|--|
| 7. | Service Delivery Performance Monitoring Report (Annual Review) and Programmes to Date | DCFO | * To consider a report (Pages 11 - 22) |
| 8. | Operational Decision Making Procedures - Exception Report | HOps | * To receive a verbal update |
| 9. | Corporate Risk Register | HSSP | * To consider a report (Pages 23 - 26) |
| 10. | Work Programme 2016/17 | Chair | * To consider a report (Pages 27 - 32) |
| | Next Meeting | | 10.00 am on 15 September 2016 at Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK41 7NR |

DECLARATIONS OF INTEREST

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.